



STATE OF MISSOURI  
MISSOURI DEPARTMENT OF NATURAL RESOURCES  
SOLID WASTE MANAGEMENT PROGRAM  
**SOLID WASTE MANAGEMENT DISTRICT ANNUAL REPORT**

1. SOLID WASTE MANAGEMENT DISTRICT  
Region D Recycling & Waste Management District

2. FISCAL YEAR PERIOD:  
  
FROM JULY 1, 2008 TO JUNE 30, 2009

**GOALS AND ACCOMPLISHMENTS**

3 (a). What waste goals did the district have for the fiscal year period and what actions did the district take to achieve these goals?

The District waste goals continue to provide recycling and proper disposal for banned and hard to dispose of materials to the residents of the District. This goal is a waste reduction of many residents sheds, barns and/or yards or fields. There is little or no opportunities for proper disposal or recycling opportunities beyond the opportunities provided by the District. Being mainly rural District residents often store or stack materials on their property. Although education is very important the opportunity must be provided to keep residents from dumping or storing many banned items.

The District held collections through out the district for scrap tires, household hazardous waste including agricultural waste, appliances and miscellaneous metals collections. Education is provided through handouts given to participants at the collections.

D2008-04 District-wide Recycling Collections - \$65,000 + \$610.12 income from tire collections and ink jet cartridge return program = \$65,610.12. Collections superceded budget. Record numbers of electronics and hhw resulted in a budget shortfall of \$10,327.83. Executive Board approved (July 9, 2009 minutes) spending interest funds to complete the project. Procedures for 2010 are being modified to eliminate budget shortfalls in the future.

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3 (b). What waste goals does the district have for the upcoming fiscal period and what actions does the district plan to take to achieve these goals. Please include the types of grant proposals that will be sought for the upcoming period to assist in meeting these goals.

The District has secured funding for district-wide collections of hard to dispose of or banned items for 2010. Meetings are currently being scheduled to evaluate collection procedures for 2010. Overwhelming responses in 2009 resulted in budget shortfalls. Charging, strict restrictions on quantity, eliminating some events are being explored to avoid budget shortfalls in the future.

D2010-07	Region D Recycling & Waste Mgmt District	District-Wide Collections	\$60,330.62
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All grant proposals are considered and evaluated. No specific types of grants are sought. Every grant application is evaluated and scored using the same criteria. A minimum score has been established. Grant applications scoring below the minimum score are not considered for funding.

4 (a). What recycling goals did the district have for the fiscal year period and what actions did the district take to achieve these goals?

1. Recycling goals include recycling opportunities to be explored before proper disposal. Scrap tire collections provided collected tires baled into wind breaks, household hazardous waste collections provided recycling of usable latex paint for reuse, flammables collected for fuel blending at cement kilns, appliances and miscellaneous metals collections recycled all types of metals, electronic collections contractor recycles every component of electronics including wood cabinets on console tvs.

D2008-03	Region D Recycling & Waste Mgt	Education	\$6,751.39
D2009-01	City of Cameron	Recycling Trailer	\$15,000
D2009-02	Clinco Sheltered Workshop	Bins, gaylords and forks	\$7,586.78
D2009-03	Andrew County Recycling	Concrete parking and drive	\$2,811.60
D2009-04	City of Savannah	Recycling Truck	\$8,500.00

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4 (b). What recycling goals does the district have for the upcoming fiscal year period and what actions does the district plan to take to achieve these goals? Please include the types of grant proposals that will be sought for the upcoming period to assist in meeting these goals.

Recycling is a priority over proper disposal. Contractors are sought for recycling procedures rather than proper disposal. Goals continue to be reduction for the landfill.

Grants are not sought for trash disposal. Evaluation is very clear on recycling goals.

D2010-01	Region D Recycling & Waste Mgmt	Operations/Education	\$75,898.00
D2010-02	City of Stewartville	Recycling Drop-Off Center	\$3,500.00
D2010-03	Andrew County Recycling	Recycling Trailer	\$2,000.00
D2010-04	Clinco Sheltered Industries	Dock and recycling bins	\$10,000.00
D2010-05	City of Plattsburg	Recycling Trailer	\$3,500.00
D2010-06	Clinton County Commission	Recycling Trailer	\$4,500.00
D2010-07	Region D Recycling & Waste Mgmt	District-Wide Collections	\$60,330.62
D2010-08	City of Cameron	Recycling Education	\$1,500.00

5 (a). What resource recovery goals did the district have for the fiscal year period and what actions did the district take to achieve these goals?

Resource recovery goals include providing recycling opportunities to local organizations and local governments. Containers are provided for school events and local community events. The District participates in local events promoting recycling opportunities.

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5 (b). What resource recovery goals does the district have for the upcoming fiscal year period and what actions does the district plan to take to achieve these goals? Please include the types of grant proposals that will be sought for the upcoming period to assist in meeting these goals.

The District will continue to provide recycling containers for community and school activities. The District will purchase additional containers and recycling promotional items to continue resource recovery activities.

6. SUMMARIZE THE TYPES OF PROJECTS AND RESULTS DURING FISCAL YEAR (ADDITIONAL SHEETS MAY BE ATTACHED IF NEEDED.)

Name of Project Resulting in Tonnage Diversions from Landfills.	Cost of Project.	Number of Tons Diverted.	Average Cost Per Ton Diverted.
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D2008-04 District-Wide Collections	\$65,000.00 + 610.12 tire fees & ink jet cartridge income + \$10,327.83 additional funds requested.	112.09 tons tires, 17.74 tons hhw, 54.1 tons appliances & misc metals, 41.98 tonnage electronics	\$336.14 recycling or proper disposal fees
D2009-01 Cameron Recycling Trailer	\$15,000.00	New trailer has not yet been purchased.	
D2009-02 Clinco Recycling for gaylords and forks	\$7,586.78	478.82 tons	
D2009-03 Andrew County Concrete Drive	\$2,811.60	146.59 tons	
D2009-04 Savannah Recycling Truck	\$8,500.00	33.01 tons	
<b>Measurable outcomes achieved.</b> All projects have exceeded goals. <div style="text-align: right; padding-top: 20px;"> RECEIVED BY  OCT 26 2009  SWMP OPERATIONS </div>			

MO 780-1989 (06-08)

7. SUMMARIZE PROJECTS NOT RESULTING IN TONNAGE DIVERSION	
Projects not resulting in tonnage diversions from landfills.	Cost of Project
D2008-02 District Operations	\$58,291.41
D2008-03 Education	\$6,740.74
Measurable outcomes achieved for these projects.	


#### 9. IDENTIFY SEPARATE STATISTICS FOR ITEMS NOT BANNED FROM LANDFILLS

List projects resulting in tonnage diversions from landfills.	List cost of project resulting in tonnage diversion.	Number of tons diverted from project.	Average cost per ton diverted.
D2008-04	\$10,960.20 for electronics	41.98 tons	\$261.08

#### 10. Describe your district's grant proposal evaluation process.

Evaluation criteria is reviewed annually. Evaluation criteria is developed using DNR's required components additional evaluation criteria may be added. The criteria is sent with the grant applications.

A committee of four made up of Region D Recycling & Waste Management District Board Members, some are also members of the Executive Board evaluate the applications. If grant requests exceed funds available, the committee will often fund the top scoring grant 100% and then decrease the funding request to each application in the order of ranking. The committee makes recommendations to the full council. Only after the full council has given approval are the applications sent to DNR for approval. If a committee member has interest in a grant application they are excused from evaluating the grant. The committee comes together for the evaluation process. Several years ago the evaluation committee would evaluate the applications on their own. Current members decided to evaluate the applications as a group, allowing for discussion. The group usually meets during the week in the evening. Evaluation meetings usually start at 4 and last approximately 3-3-1/2 hours depending on the number of applications. The District provides supper for the members.

2009 Evaluation Criteria is attached.

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#### BOARD AND COUNCIL MEMBERS

<input type="checkbox"/> Board Member <input type="checkbox"/> Council Member Name:		Address:	
Representative of: <input type="checkbox"/> County <input type="checkbox"/> Public  <input type="checkbox"/> City <input type="checkbox"/> Other _____		City:	State:
		Phone:	ZIP:
		Fax:	
Officer: <input type="checkbox"/> Chair <input type="checkbox"/> Vice-Chair <input type="checkbox"/> Secretary		E-mail:	

**DO NOT RETURN WITH APPLICATION**

Region D Recycling & Waste Management District  
District Grant Evaluation Review Form 2009

Project Title: \_\_\_\_\_

Applicant  
Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip code \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Total Project Cost: \_\_\_\_\_

Project Category (Circle One) Waste Reduction Recycling Composting  
Market Development Education

**1. Conforms with State Resource Recovery Priorities:** priority is granted to projects which work towards waste reduction and implementing Missouri's Policy on Resource Recovery (enclosed).

10 points - The project is for waste reduction or reuse.

5 points - The project is for collection / processing, market development or composting.

2 points - The project is for energy recovery.

\_\_\_\_ Points

**2. Conforms to Targeted Materials as approved by the District Board.**

10 points - The project reduces or recycles a targeted material in list A.

5 points - The project reduces or recycles a targeted material in list B.

3 points - The project reduces or recycles a material not targeted.

0 points - The project does not involve any specific material.

\_\_\_\_ Points

**3. Economic Development:**

25 points - Project employs an employee with a minimum commitment to continue the project for two years beyond the grant funding.

10 points - Project employs an employee with a one-year commitment to continue the project beyond the grant fund.

0 points - No commitment to continue the project beyond the grand funding.

\_\_\_\_ Points

**4. Local private or public competition for similar service:** project tasks or equipment purchases in direct competition with existing business.

10 points - Proposal does not have direct competition with any District business.

5 points - Proposal is in minimal competition with a District business.

0 points - Proposal is in direct competition with a District business.

\_\_\_\_ Points

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\_\_\_\_ Total Points - Page 1      55 Points Possible

**5. Degree of waste reduction or recycling or results in an environmental benefit:** criterion evaluates reduction or recycling or environmental benefit impact for short or long term.

10 points – Proposal results in the reduction or recycling of more than one waste stream component .

5 points – Proposal results in the reduction or recycling of a single waste stream component

\_\_\_\_\_**Points**

**6. Cooperative Efforts:** works cooperatively with local governments in the District as documented by letters, ordinance or resolution from the local governing body in which the project is located.

10 points – Documentation of support and approval of the local governing body.

0 points – No documentation of support from local governing body.

\_\_\_\_\_**Points**

**7. Compliance with Federal, State and Local Requirements:** Not all projects will need federal, state and local permits, approval, licenses and waivers. However, a discussion of why permits are needed must be include to receive full points for this criterion. If federal, state and local permits, approvals, license and waivers are necessary, a discussion of how this will be accomplished or copies of applications or actual permit documents should be included in the application.

10 points – Proposal demonstrates that all federal, state and local permits, approvals, licenses or waivers necessary to implement the project have been applied for (copies of applications attached) and/or demonstrates that permits are not needed.

5 points – Proposal indicates awareness of necessary permits but applications have not been submitted.

0 points – Applicant submitted no evidence of obtaining needed permits and no documentation that permits are not needed.

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\_\_\_\_\_**Points**

**8. Compliance with Local Zoning Laws:** A discussion of compliance with local zoning laws.

10 points – Proposal demonstrates that project is in compliance with local zoning laws. Provides documentation to compliance.

5 points – Proposal indicates awareness of local zoning laws, with no documentation.

0 points - Applicant submitted no evidence of local zoning laws compliance.

\_\_\_\_\_**Points**

**9. Transferability of Results:** criterion will determine whether the project has set forth in the application, if proven successful, lends itself to being easily duplicated by others.

5 points – Information from this project will be actively disseminated to others through a plan.

3 points – Information from this project demonstrates the possibility of transferring project results to others.

0 points – Proposal does not demonstrate transferability.

\_\_\_\_\_**Points**

**10. Need for the information:** criterion will be evaluated by the evidence documenting the need for the proposed project.

- 10 points – Proposal provides documentation for need for proposed project
- 5 points – Proposal reports need for proposed project with no documentation
- 0 points – Proposal does not demonstrate need.

\_\_\_\_ Points

**11. Technical Capability of Applicant:** the ability of the applicant to implement and operate the project based on previous work experience and demonstrated expertise in the field. Resumes from those individuals with operational responsibilities for the project.

- 7 points – Extensive experience (5 years or more)
- 5 points – Limited experience
- 0 points – No experiences

\_\_\_\_ Points

**12. Managerial Experience of Applicant:** resumes of project manager

- 7 points – Extensive experience (5 years or more)
- 5 points – Limited experiences
- 0 points – No experience

\_\_\_\_ Points

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**13. Project Implementation:** feasibility of completing the project in realistic time frame.

- 10 points – Project likely to be completed in a timely manner based on the time line and other data.
- 5 points - Implementing project in a timely manner is a concern.
- 0 points - Project is not likely to be implemented in a timely manner.

\_\_\_\_ Points

**14. Technical Feasibility:** Is the technology or data available to implement this project?

- 10 points – Project will provide new and useful technology for waste reduction or resource recovery efforts
- 5 points – Project may provide new and useful technology for waste reduction or resource recovery efforts
- 0 points - Project will provide relatively little new or useful technology for waste reduction or resource

\_\_\_\_ Points

**15. Availability of Feedstock:** measure the strength of commitment of feedstock materials needed to complete the project as documented by letters of commitment, contracts or other verifiable documentation.

- 5 points – Proposal identifies a sufficient supply of feedstock within the District or that recovered materials are not needed.
- 3 points – Proposal identifies a sufficient supply of feedstock outside the District
- 0 points – Adequate supply of feedstock is questionable.

\_\_\_\_ Points

**16. Committed Financing:** strength of commitments for financial resources as indicated by letter, contract or other verifiable documents.

- 10 points – All financing for the project is committed and documented.
- 3 points - Sufficient financing is likely, but not yet committed
- 0 points - Proposed financing is questionable.

\_\_\_\_ Points

\_\_\_\_ Total Points – Page 3

59 Points Possible



**17. Type of Contribution: Cash Match or In-kind Match**

20 points – 50-100% cash match

10 points – up to 50% cash match

7 points – 100% in-kind match

5 points – Combination cash/in-kind match

\_\_\_\_ Points

**18. Marketing Strategy:** A marketing strategy defines how materials collected or manufactured will be distributed from the collection point or producer to the consumer or end-market. A marketing strategy should include information on how materials are to be sold, advertised, packaged and distributed.

20 points – The project has a strong marketing strategy, utilizing Clinco Sheltered Industries.

3 points – The project has an acceptable marketing strategy, utilizing other resource than Clinco.

0 point - The marketing strategy for the project is questionable.

\_\_\_\_ Points

**19. Quality of Budget:** Budget must delineate percentage of requested funds and match. Budget must provide itemized expenses in the form of budget notes. Expenses over \$2,999.99 require documentation

15 points – Budget is complete

5 points – Expenses are not itemized and budget note for expenses over \$2,999.99 not included.

0 points – Requested funds not directly related to scope of work and will they be spent most efficiently?

\_\_\_\_ Points

**20. Financial Ratios:** Selected values on entity's financial statement. Required for requests of \$50,000 or more.

10 points – Financial statements or credit histories are included

0 points - No financial statement or credit history included

\_\_\_\_ Points

**21. Completeness of Application:** pre-application checklist, application form, budget form, executive summary, bid record/procurement form and required attachments are:

25 points – Complete with no additional data required to complete review of application

5 points - Substantially complete but additional data is required to complete review.

0 points - Not complete or insufficient data for consideration

\_\_\_\_ Points

**22. Project Site Identification:** where project will be located as documented by letters, lease or other verifiable documentation.

10 points – Location within the District

5 points - Location within adjoining District in a cooperative effort

0 points - Location not identified

\_\_\_\_ Points

\_\_\_\_ Total Points – Page 4

100 Points Possible

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**23. Past Performance Rating:**

- 0 points - Applicant has demonstrated satisfactory performance in the administration of previous grants.
- 25 points - Applicant has demonstrated less than satisfactory performance in the administration of previous grants.
- 50 points - Applicant has failed to meet the minimum performance requirements of a previous project funded by the District, or MDNR due to non-criminal mismanagement.
- 125 points - Applicant has been convicted of defrauding the District or MDNR, or has failed to honor a previous contractual agreement with the District or MDNR.

\_\_\_\_\_ **Total Points – Page 5**      **-0 Points Possible**

\_\_\_\_\_ **Total Points – Page 1**      **55 Points Possible**

\_\_\_\_\_ **Total Points – Page 2**      **45 Points Possible**

\_\_\_\_\_ **Total Points – Page 3**      **59 Points Possible**

\_\_\_\_\_ **Total Points – Page 4**      **100 Points Possible**

\_\_\_\_\_ **Total Points – Page 5**      **0 Points Possible**

\_\_\_\_\_ **Total Points**      **259 Points Possible**

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**Applications must score 125 to be eligible for funding.**

\_\_\_\_\_  
**Signature of Reviewer**

\_\_\_\_\_  
**Date**